



NO ONE DOES MORE FOR VETERANS.

Utah

Veterans of Foreign Wars  
Department of Utah

Memorandum for Record

1 July 2023

Subject: Post Monthly Meeting Trainings

1. As the incoming Commander of the Department of Utah, I have noticed a lack of training down to the Post level members. I am implementing a Monthly Training for post meetings.
2. It is at the Post Commanders discretion on what topic will be taught each month. But topics must be of a VFW nature. I have included a few suggested topics
  - a. How to fill out the Membership Form
  - b. VFW Hat/Cover/Cap rules (Colors, Pins, when & when not to wear, ect)
  - c. What is the Post Service Officer responsibilities
  - d. What is the Post Chaplain responsibilities
  - e. What are Poppies and why do we hand them out
  - f. PACT Act (Camp Lejune)
  - g. PACT Act (Burn Pits)
  - h. Veterans Day (Who started it and why)
  - i. What is the Post Trustee responsibilities
3. Post should allow 5-10 min for each monthly training.
4. If you post needs help finding information about the trainings or ideas for trainings, please reach out to my Training Chair, Danny Zaharias, [danzaharias@gmail.com](mailto:danzaharias@gmail.com) or 801-808-6683

A handwritten signature in blue ink, which appears to read "Heath N. Silcox".

HEATH SILCOX DEPARTMENT  
OF UTAH VETERANS OF  
FOREIGN WARS COMMANDER

"We Stand"